CAM VALE COMMUNITY HALL - JOINT COMMITTEE MEETING

Minutes of the meeting held in the Community Hall Function Room on Wednesday 17th January 2024 at 7pm

Present: Nigel Williams (Chairman), Chris Crooks, Tony Kimber (Treasurer), Tom Gilchrist, Stephen Kell, Judith Duguid, Richard McNeall, Sanna McNeall, Gerry Squires and Fred Kendall

1. Apologies were received from: Phil Tester

2. Minutes of the previous meeting held on 15th November 2023 were approved, proposed: Tom Gilchrist, seconded: Tony Kimber.

3. Matters arising

4e. Trustees' Deed – This was signed by the Trustees. Document to be kept by the Secretary. A scanned copy will be sent to all Trustees.

ACTION Sanna, Nigel to forward scanned copy to Parish Clerk

4f. Formal transfer of Ownership of Halls – Two outstanding items required from Crestmoor by Spire before Hall can be signed off by Building Control:

- Surface water drainage plans
- Thermal calculations for building

This is progressing. **NOTE: Keep on agenda for next meeting**

4. Chairman's report Nigel W – 5 years on from the start of this project, the Hall handover from the builder, Crestmoor, is now almost complete with very few items remaining on the snagging list which Nigel will continue to pursue. The next challenge is to make it financially sound.
Chris C - Chris paid tribute to all the hard work done by Nigel, Tony and Tom in getting the hall built and functioning.

5. Treasurer's Finance report Tony K –
As of today, our total balance for the CVCH is £8,632.66 of which £6,863.03 is in our reserves account, £1,765.75 in current account and £3.88 in petty cash.
To date our total hire invoiced income is £6,614.50, of which outstanding payments amount to £1,962. This includes £372.00 for dates booked during next financial year 24/25.
Electricity costs are currently averaging £7.10/day. We are now receiving credit for exported solar power at the rate of 14.99 p/kwhrs compared to 26.2 p/kwhrs for imported electricity.
I have applied to HMRC for the remaining gift aid sum of £231, which is for BaB donations received made during 2022/23
Based on our initial budget we are predicting a shortfall of approx. £1,700 by the end of our current financial year in March 2024. This will reduce our reserves account to approx. £6,932.
Looking ahead to the end of March 2024 we could improve our end of year outcome to +£539. This is due to the value of hire invoices raised for dates to the end of March. However, it will depend on not spending a total of £700 which was allowed for in our first-year budget for grass cutting, advertising, PRS licence and repairs.
NB. The first-year budget included an agreed annual grant from CVPC of £1,000 and this amount should be allocated again in next year's council precept.

The Hall will need a PRS licence. **ACTION Chris**

6. Update to plaque – The updated plaque recording thanks to the key players involved in the building of the Hall is now in place in the foyer.

7. Outstanding issues for Crestmoor

- Tablet for heating system still does not work properly

- Kitchen door closing needs adjusting
- Floor near back fire door is lifting
- Spare roll of tape for repairing court markings is required
- Building control sign-off. **ACTION Nigel**

8. Update for CVPC – Sanna will prepare minutes for tomorrow evening's meeting

9. Light Pollution - Is it an issue or not? The Trustees have made all reasonable adjustments to the lighting to reduce interference for the neighbours. Fred who lives opposite was satisfied with the adjustments.
Chris reiterated that the Fire System needs to be a 'maintained system' because members of the public who are not familiar with the Hall will be using it.
Chris has spoken with Ray regarding his concerns and reiterated all the work that has been done to reduce the light levels in Wildewood Rise.
Post Meeting Note: After the meeting, light emissions were checked whilst the hall was still being used and found to be minimal and much better than several months ago.

10. Events – Richard
Recent events:
Made in Longburton Christmas Fayre & Kelvin's Christmas Show were both very successful both in raising funds for the CVCH and in bringing community involvement, although we still need to reach the wider Cam Vale audience.
Kelvin is intending to organise further events later in the year.
Richard will pen a Thank You letter to both organisers which Nigel will sign on behalf of the Trustees.
ACTION Richard, Nigel

John Lowe's suggestions were discussed, a Youth group activity and some attempt to reintroduce a table tennis group.
The former would need volunteers from the village who would need to ensure compliance re DBS checks etc; There may be a need to have policies in place.
Richard will contact Tinney's Youth Club in Sherborne to investigate. **ACTION Richard**

We could explore interest in table tennis by running a couple of free taster sessions although there has been an enquiry about starting up again.

Going forward:
Richard has contacted the Lillington resident about the proposed Blue Grass gig and is waiting to hear back. Nigel will follow up. **ACTION Nigel**
The annual Croquet Day may no longer be possible and it was felt that numbers for this had been in decline over the last few years.
Richard will run a 70s/80s Disco fundraiser in the coming months, as health allows.

Bookings – Terrie

Mon	Short mat bowls (3-5pm), Badminton (7-9pm)
Tues	Pilates – Gentle (9.15-10.15am), Seated (10.15-11.15am), Beginners (6.15-7.15pm) and Mixed (7.15-8.15pm)
Weds	Pilates (10-12am), Pickleball (7-8pm)
Thurs	Private badminton (7-8pm) Fortnightly Art Group Garden Club (10-12am) Monthly Longburton Garden Club (7-9pm)
Fri Sat Sun	Empty

Events Jan 6th Social Longburton Garden Club luncheon

	16th	CVCH Joint committee meeting
	18th	CVPC meeting
Feb	17th	Vintage Clothes Sale
	24th	Kids Party
Mar	23rd	Kids Party

We have had an increase in the number of Kids parties since allowing the Bouncy Castles.
We have also had an increase in the number of private Badminton Bookings.
There are new Pilates classes by Annette Martin aimed at the less mobile and flexible, which may attract more attendees.
Pickle Ball is still running currently with five or six attendees on a regular basis. Bookings are for an hour only currently based on the number of users attending.
At the last Short Mat bowls session just before Christmas there were only four attendees - hopefully this will pick up.
We may have a regular booking from the North Dorset Conservatives in light of the possible election announced this year.
Possible talks by Retired Wing Commander T Davies to be arranged.
There has been some interest in having another Film Night.
The Hall will be used as a Polling Station for elections.

11. Pilates booking – Judith asked whether the Committee would consider the following: charging the second hour after the Wednesday Pilates class at Residents' rate as this is for the social benefit of villagers attending the class. All agreed. **ACTION Terrie**

12. Handover of Chair from Nigel W to Chris C – Nigel handed over Chairmanship to Chris. Chris thanked Nigel on behalf of the Trustees and the Community for all his work on this project. Tom thanked the Parish Council for its support in building the CVCH.

13. Date for AGM (Last held Tuesday 6th December 2022) – Tuesday 9th April 2024 at 7pm in Function Room at CVCH.

14. AOB
Fred raised 2 issues:
1. Clarification of the time that functions finish and the Hall is closed at night.
This was discussed and the Trustees will look into it, then timings will be highlighted in the Terms of Hire of the Hall. Exception for whole village gatherings may be made a few times a year.
2. The problem of smokers gathering outside the front doors of the Hall and cigarette butts being dropped and left.
A designated Smoking Area has been made next to the Disabled Parking Bay, notices placed around the Hall. A cigarette butt box will be placed once it has arrived. The viability of putting a self closing device on the exterior door will be explored. **ACTION Trustees**

Fred said the idea of a bus dropping guests to a recent function was good as it helped the parking situation. The Trustees will continue to put a note in advertisements for functions that there is limited parking available. This will also be emphasised more forcibly in the Hirer's agreement.

Middle ladies loo may need attention **ACTION Tony/Tom**

Richard offered to do the lawn mowing next summer if he is fit to do so.

15. Date of next meeting - AGM Tuesday 9th April 2024 at 7pm

Meeting closed at 8.51pm